

Welcome to Merrow Lawn Tennis Club! Information for Junior Members

Most of the information you need to know about our club is on the club website: www.merrowtennis.com. If you have any questions about the club, our Club Administrator will be delighted to help or point you in the direction of the right person to help. They can be contacted at merrowltc@gmail.com.

Safeguarding

MLTC acknowledges the duty of care to safeguard and promote the welfare of children and adults at risk. The club is committed to ensuring safeguarding practice reflects statutory responsibilities, government guidance and complies with best practice and LTA requirements. A copy of the club's full safeguarding policy is available from our website (<http://www.merrowtennis.com/safeguarding.html>) or from the Club Administrator (merrowltc@gmail.com). Information regarding Safeguarding is displayed on the notice board in the Clubhouse. Any safeguarding concerns that are raised at the venue will be dealt with confidentially and in line with safeguarding policy.

Our Welfare Officer is **Julie Pearn** who can be contacted on 07952 525149.

There is a [Code of Conduct](#) for both our adult and junior members which can be found on our website and on the notice boards in the clubhouse.

Coaching

- We offer a range of coaching for juniors. The full programme of coaching can be found at <http://www.merrowtennis.com/junior-coaching.html>. Bookings can be made by emailing the coaching request form to our Head Coach, Jorge at munozejorgemartin@yahoo.com.
- Individual private lessons can be booked directly with one of the coaching team. Their contact details are available at <http://www.merrowtennis.com/private-coaching.html>
- For more information please contact Jorge Martin Munoz at munozejorgemartin@yahoo.com or call Coaching on 07539 045371

Junior Mix-In Club Session

- We have a junior mix in session which is **supervised** by one of the coaches every Friday during term time (whilst the coaching programme is on).
- The juniors play matches/points at this session against other junior members with the aim of increasing their skills in this area. Please note this is **not** a coaching session.
- The junior session runs from 5.30-6.30pm on a Friday for juniors playing with red, orange or green balls and 6.30-7.30pm for juniors using yellow balls.

Opportunities to Progress to Playing with Adult Members

- Junior members that are 16 or over can attend the adult club mix in sessions if they play at an appropriate standard. We advise that the player can serve and hold a rally of several shots to be able to attend the adult mix-in sessions. If you are unsure if this would be suitable for you or your child please speak to Jorge or email merrowltc@gmail.com.

- Junior members that are 16 or Over can join the adult singles box league. This is a competitive singles league for men and women. The leagues run in two/three-month cycles, rules and information are displayed on the noticeboard in the Clubhouse. There is a one-off administration charge of £5 to join the singles league. Payment can be made to the usual Merrow Bank Account, please add your surname and league as the payment reference. For further information the parent of the junior member can contact the box league organiser, Dave Clarke, on merrow-results@hotmail.com .

Court booking

- We have an on-line court booking system available at <http://merrow.clubsolution.co.uk> Via the club website or the touch screen in the club house. There is a mobile App available for iPhone and Smartphone users that can be downloaded via this website if you access it from your mobile.
- Please email the club administrator for details on how to access the court booking system. Although Juniors cannot book courts, they can view court availability to see if courts are free to play on. Some courts are reserved for junior or family priority to turn up and play, see <http://www.merrowtennis.com/weekly-tennis-schedule.html>.
- There are two courts booked for junior priority sessions. These are for parents/juniors to organise to play with other junior members. The sessions are on Wednesday from 4-6pm and on a Sunday 8-10am.
- Parent Helpers can log in with their own Member ID and PIN to book one active session, up to 24 hours in advance, before 8pm – allowing them to play with their children subject to the usual court availability.
- Junior names and other data are not held individually on the on-line booking system.

Club House

- To access the clubhouse please email the Club Administrator and request the door code - merrowltc@gmail.com
- Free junior yellow tennis balls are available in the clubhouse. The junior yellow tennis balls are in the green shopping basket on the floor near the notice boards.
- **Floodlights** are free of charge for members. The switches for the floodlights are on the wall to the right-hand side of the kitchen. Floodlights can only be switched on in order from court 3 to 1, and court 6 to 4 (i.e. court furthest away from houses first). They switch off automatically at 9.30pm weekdays and Saturdays, and at 6.30pm on Sundays. Please remember to turn off the floodlights when you have finished using them, as they use a lot of electricity.
- **Ball machine** – The club has a ball machine that members can use to practice. Members use the ball machine at their own risk. Please be careful as the machine is very heavy. Keys to the club ball machine can be purchased at £10 each from Dave Clarke email: clarke_dm@hotmail.com Please do not use the ball machine after 6pm on a weekday and where possible please use it on the bottom courts. This **is only available for junior players that use yellow balls and only whilst under adult supervision.**

- **Free Wi-Fi** is available to members. The passcode for the Wi-Fi can be found on the notice board near to the club balls.
- **First Aid/ Defibrillator** – these are found in the area where the notice boards are. If you use items in the First Aid box, please notify the Club Administrator so they can be replaced.

Clothing and Shoes

Recognised tennis shoes should be worn when playing, as they provide appropriate ankle support and grip for play. Normal trainers do not offer good ankle support and provide poor grip which can result in injury. Black soled trainers **MUST NOT** be worn, as the soles mark and damage the courts.

Merrow Tennis Club branded clothing can be purchased here:

<http://merrow.merchandise.clothing/>

Safety

- The Club Rules published on the club website apply to Junior members.
- Merrow Lawn Tennis Club cannot accept responsibility for Juniors who are unsupervised whilst at the club.
- Juniors under 13 years old must be supervised by their parent or carer whilst at the club.

Wimbledon Ballot

Merrow Lawn Tennis Club is affiliated to the LTA. As a member you can opt-in to the LTA members ballot for Wimbledon. From 2021 the ballot will be run centrally by the LTA. To be eligible you need to be a member of an affiliated club and have opted-in by a certain date. More information can be found on the LTA website. Juniors that are 11 or over can opt-in to the Wimbledon ballot.

Junior “Fun-days”

We aim to run a “fun-afternoon” every term, and this will most probably be on a Sunday afternoon.

Policies

The following can be found on our website:

- [Anti-bullying Policy](#)
- [Club Rules](#)
- [Comments, Complaints & Suggestions policy](#)
- [Safeguarding](#)
- [Diversity & Inclusion Policy](#)
- [Health & Safety Policy](#)
- [Data Management & Privacy Policy](#)

Committee Members and useful Email Addresses

Details about who sits on the club’s committee can be found on the website at

<https://www.merrowtennis.com/committee.html>

The Chair can be contacted on chairmerrowtennis@gmail.com

The Treasurer can be contacted on treasurermltc@yahoo.co.uk

The Secretary can be contacted on secretarymltc@gmail.com

The Club Administrator, who is not a committee member, can be contacted on

merrowltc@gmail.com

